

Family Album – Guidelines/Tips

The Album:

- Make it sturdy so it can be looked at repeatedly.
- Place your family's name (including last name) on front cover.
- Gear the album to your desired child's age.
...The older the child, the more words you can use.
- Up to 20 pages in the book (10 pages front & back).
- Make approximately 3 color copies of your album. You may want to keep the original at home in case you need to order more at a later date.
- Provide CK Family Services with an electronic copy to be emailed to CPS along with your home study (under 4 MB)! Please do not simply use a website link, but create an actual copy that can be emailed.

The Layout:

- Only 4-6 pictures on a page.
- Place pictures in a chronological or thematic order.
- Write captions for each picture or set of pictures.
- When referring to yourselves, use your first names.
- Include pages showing "a day in our life" activities to help your child feel more secure about his/her new home.
- Be creative, but not too cutesy.
- Consider writing things that show you are including him/her in your family. Example: "This is your room. We will be painting it this summer. What color would you like it to be?"

The Photos: Pictures should be modest, conservative, and providing a feeling of comfort and warmth

- Include photos of your immediate family members and:
 - ★ Your pets
 - ★ Pictures of your house & yard
 - ★ Rooms of the house-especially the child's bedroom

- ★ Your church
- ★ His/her school
- ★ Your cars
- ★ Places where the child is likely to spend a lot of time on a regular basis
- ★ Favorite vacation spots
- ★ Your favorite activities or hobbies
- ★ Do not include many pictures of additional people outside your immediate family – the more faces, the more confusing it can be to the child