



FAMILY SERVICES

Policy & Procedure for Administering Medication Online Training

CK Family Services has developed an online training course to deliver important information regarding the Administration of Medications.

Please complete the training online at:

<https://www.ckfamilyservices.org/ck-family-portal/>

At the end of your online training, you will be required to take and pass a test before you can generate a certificate and print it out. Toward the end of the video, a button will appear that will take you to the online test. You may also access the link below the video at <http://www.classmarker.com/online-test/start/?quiz=pb353d0070abf17b>.

Each certificate may only bear 1 name and individuals will receive 0.5 hours of training for completing this course. Please submit the certificate to your Family Development Specialist.

Please ensure this training is completed **prior to licensing of your home**. If you should have any questions or problems concerning this training, please contact your Family Development Specialist.